

EGGLESTON PARISH COUNCIL
ANNUAL MEETING – THUR 30 MAY 2019 18:43

1) Attendees

Cllr W Greenfield (Chairman), Cllr S.Gillard (Vice Chairman), Cllr.L.Oxby, Cllr Donald, Cllr M.Souter, Cllr E.Henderson (Arrived 18:50 DCC), Roxine Machin (Clerk)

2) Apologies

Cllr R.Hutchinson (Ill relative)

3) Election of Chair and Vice Chair

Cllr Gillard proposed Cllr Greenfield as Chairman; this was seconded by Cllr Oxby and agreed unanimously. Cllr Oxby proposed Cllr Gillard as Vice Chairman; this was seconded by Cllr Donald and agreed unanimously. Both parties signed the acceptance of office forms.

4) Minutes of the last Annual General Meeting held on 23 May 2018.

The minutes of the last meeting were agreed as a true record (proposed by Cllr Oxby, seconded by Cllr Gillard) and signed by the Chair.

5) Finance – Presentation of accounts to year ending 31st March 2019.

Income

The precept remained as previous year. There had been no grants this year. There had been a one off donation from Carnival Committee for bench of £419.69.

Summary of income

Balance carried forward	£ 9739.80
Normal parish income	£ 7293.56
VAT refund	£ 767.23
Donation	£416.69
Returned CHQ to bank	£490.21*
Total Income	£ 18707.49

*Clerks payment – app used that did not recognise signatories – resubmitted and accepted after 31/03/19

Expenditure

Summary of expenditure

One off payments	£ 500.02	Purchase of bench – zero effect on precept
Normal expenditure	£ 9369.22	
Total expenditure	£ 9869.24	

Balances carried forward

Current account	£ 1062.62
Business saver	£ 5775.15
Active saver	£ 2000.48**
Neighbourhood plan	£ 0.00
Total	£ 19659.09

** £120.00 VAT to be paid into account from current account

A detailed breakdown of the accounts is shown at Appendix A to these minutes. All information regarding the accounts and assets will be posted onto the website for public viewing. Accounts proposed as accepted by Cllr Donald, seconded by Cllr Gillard, all in agreement.

6) Chairman's Annual Report

A copy of the report is attached as Appendix B.

7) Adoption of revised standing orders.

The standing orders had been discussed at the last meeting and the only change to be made was that payments could be made by online transfers where payments were budgeted for as part of the forecast. The revised standing orders were proposed by Cllr Gillard, seconded by Cllr Oxby and agreed unanimously.

8) Councillor's responsibilities for the coming year.

Proposed to retain responsibilities as for the last year:

Cllr Donald –Public toilets, Village hall rep.

Cllr Gillard –Village Hall rep, footpaths and flag flying.

Cllr Greenfield – Neighbourhood plan, Website, Planning, Financial audit, TAP.

Cllr Hutchinson –Recreation Park, benches.

Cllr Henderson –County Hall liaison.

Cllr Oxby – Road safety, Asset register.

Cllr Souter – Village green and trees.

9) Diary dates.

A discussion took place regarding on which evening to hold meetings and Councillors were unanimous that meetings continued to be monthly on the first Wednesday of every month.

The only exception being June – which would be the second Wednesday – 12/06/19.

Proposed by Cllr Henderson, seconded by Cllr Gillard and agreed unanimously.

The meeting closed at 19:02.