

**MINUTES OF THE EGGLESTON PARISH COUNCIL HELD ON
WEDNESDAY 1st March 2023 AT 19:00 in the Village Hall.**

Item 1. Attendees

Cllr. J. Donald (Vice Chair), Cllr. W. Greenfield, Cllr. E. Henderson, Cllr. Hutchinson

Mrs C. Wake, Parish Clerk and minute taker.

Village residents:

Colin Bunn, Paula Fraser

Item 2. Accepted Apologies

Cllr. L. Stenson due to Holiday

Cllr. L. Oxby due to Holiday

Cllr. M. Souter due to illness

Item 3. Declaration of Interest

None declared.

Item 4. Acceptance and signature of minutes of the meeting held on Wednesday 1st February 2023

Minutes of 1st February 2023 were proposed by Cllr. Hutchinson seconded by Cllr. E. Henderson. All councillors in agreement. These to be displayed on the Parish Council notice board and website.

Item 5. Action Points and Matters Arising

Item 6. Financial

a. Financial Update

A Financial Update was provided as follows:

1) Bank balances as of 28th February 2023

Current.	£1322.01
Saver.	£2579.28
Rec park maintenance.	£ 515.98
Rec park equipment.	£ 800.32

2) Vat recovery

£1027.70 due to be recovered. RFO in talks with HMRC hopefully to be resolve as soon as possible.

3) Cheques

All cheques issued to date have been cleared including the one for the noticeboard.

4) Payments due to the end of the financial year

Payments due are The Parish Clerks quarterly salary, RFO's annual salary as Finance Officer and a photocopying invoice to UTASS.

5) Leekworth Field

The amount of £190.50 has been credited to the bank, this is 50% of what was expected due to fencing work being carried out.

6) Interest

The sum of £2.10 has been received on all accounts for the year.

b. Grass Cutting Tender Documents

Two tender documents were received and opened at the meeting at 7:40pm.

Tender 1: CA Stamp Grounds and Agriculture

Costing £170.00 per cut. This price will increase by an additional £5.00 each consecutive year of the contract.

Tender 2: CA Stamp Grounds and Agriculture

This was a duplication.

The tender was awarded to CA Stamp Grounds and Agriculture proposed by Cllr. W. Greenfield seconded by Cllr. E. Henderson. All councillors in agreement.

Action: The Parish Clerk to inform CA Stamp Grounds and Agriculture. Contract to be drawn by RFO for start in May 2023.

c. Steve Ragg Retirement Collection

The councillors decided to personally make a contribution of £10 each towards Steve Ragg's retirement which will be passed on by Cllr. E. Henderson.

Item 7. Planning

No planning applications to be discussed.

Item 8. Resignation of the RFO

Christine Bell tendered her resignation by email on 16th February 2023 as RFO.

The councillors regrettably accept Mrs. Bell's resignation from the 31st March 2023. Proposed by Cllr. Hutchinson seconded by Cllr. J. Donald. All councillors in agreement.

Action: The handover process to The Parish Clerk to be organised between The RFO and The Parish Clerk.

Item 9. Noticeboards

a. Residents Notice Board

The new noticeboard was delivered to Cllr. Hutchinson's Farm on the 27th February 2023. Cllr. Hutchinson informed the meeting that Matthew will install the new noticeboard and has all the required Public Liability Insurance. The councillors agreed on location for the erection of the new noticeboard which will be at the same site as the old noticeboard due to be removed.

Action: Cllr. Hutchinson will liaise with Matthew on the installation of the new noticeboard.

b. Recreation Park Notice Board

The fallen notice board to be reinstalled or removed dependent on state.

Action: Cllr. Hutchinson to action as discussed.

Item 10. Feedback from Meetings

Leekworth Field: Cllr. J. Donald attended the Committee meeting on 21 February 2023. Cllr. J. Donald informed the meeting that fencing repair work is being done so the annual remittance is lower at £190.50 for this year.

Energy Support Service: Cllr. E. Henderson informed the meeting this is ongoing and some households have already begun receiving payments through their energy providers.

Home to school Transport Survey: Cllr. E. Henderson informed the meeting that the survey is available online and residence who use this service are encouraged to participate in it.

Item 12. Clerk's Issues and Correspondence

- Hours worked – 18 hours worked in January.
- Next meeting 5th April 2023.
- This meeting was closed on Wednesday 1st March 2023 at 8:45pm.